**MOHH Mission**

To promote self sufficiency and improve the lives of families affected by poverty and homelessness.

**MOHH Vision**

To engage our community in the fight to end homelessness.

**Mission of Hope House is looking for an Executive Director. This person will oversee the general operations of the homeless shelter and the Bridge Thrift store. We are looking for a person who is:**

- able to handle day to day shelter/thrift store operations with minimal supervision.
- comfortable with public speaking.
- dedicated to fundraising and seeking out opportunities for funding.
- confident in their relationship building skills with clients, staff and funders.
- committed to ensure a clean, safe, and respectful environment.
- able enforce rules yet be compassionate enough to know when to offer help.
- experienced with skills and knowledge to help people dealing with trauma.
- able to remain calm, take action and handle multiple situations as they arise.

**Core Competencies and Qualifications:**

- Excellent verbal and written communication skills
- Computer skills, especially Microsoft Word, Excel and Powerpoint
- Organized and detail oriented
- Flexibility; ability to work in an ever evolving and changing environment

**Education and/or Experience:**

- Preferred Bachelor's degree in social work, nonprofit, public administration or related field or five years of progressively responsible management experience in one or more nonprofit organizations serving low-income, high-need populations, with strong preference that the work be with low income/homeless adults

**Compensation:**

We offer a competitive salary commensurate to candidates relevant experience.

**To Apply:** Send resume and cover letter to lmattes@capmail.org or mail to: Mission of Hope House attention: Lori Mattes 520 N Shawano St, New London, WI 54961